

SHERMAN TOWNSHIP
ISABELLA COUNTY, MICHIGAN
AUDIT REPORT
MARCH 31, 2004

AUDITING PROCEDURES REPORT

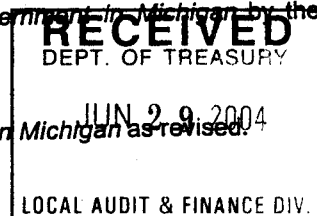
Issued under P.A. 2 of 1968, as amended. Filing is mandatory.

Local Government Type <input type="checkbox"/> City <input checked="" type="checkbox"/> Township <input type="checkbox"/> Village <input type="checkbox"/> Other		Local Government Name SHERMAN TOWNSHIP		County ISABELLA
Audit Date MARCH 31, 2004	Opinion Date June 10, 2004	Date Accountant Report Submitted to State: June 24, 2004		

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan by the Michigan Department of Treasury.

We affirm that:

1. We have complied with the *Bulletin for the Audits of Local Units of Government in Michigan* as revised.
2. We are certified public accountants registered to practice in Michigan.



We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

You must check the applicable box for each item below.

- ☒ yes ☐ no 1. Certain component units/funds/agencies of the local unit are excluded from the financial statements.
- ☐ yes ☒ no 2. There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980).
- ☒ yes ☐ no 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).
- ☐ yes ☒ no 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.
- ☐ yes ☒ no 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).
- ☐ yes ☒ no 6. The local unit has been delinquent in distributing tax revenues that were collected for another taxing unit.
- ☐ yes ☒ no 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year).
- ☐ yes ☒ no 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241).
- ☐ yes ☒ no 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).

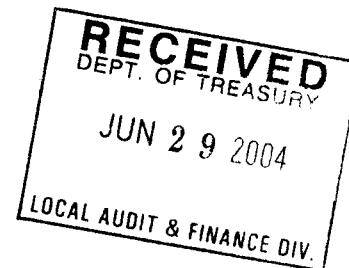
We have enclosed the following:

	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.	X		
Reports on individual federal financial assistance programs (program audits).			X
Single Audit Reports (ASLGU).			X

Certified Public Accountant (Firm Name) TERRY KIRKPATRICK, CPA, P.C.			
Street Address 211 MAPLE STREET	City BIG RAPIDS	State MI	ZIP 49307
Accountant Signature <i>Terry D. Kirkpatrick CPA</i>		6-23-04	

TERRY KIRKPATRICK, CPA, P.C.
CERTIFIED PUBLIC ACCOUNTANT

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BIG RAPIDS, MICHIGAN 49307-0817
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June 10, 2004

Members of the Township Board
Sherman Township
Isabella County, Michigan

I have recently completed my audit of the general-purpose financial statements of Sherman Township for its year ended March 31, 2004. During this audit, I had an opportunity to observe accounting and financial procedures and many of your general management practices. As a result of these auditing procedures, there are some comments I want to present.

NOTTAWA-SHERMAN FIRE DEPARTMENT

Two years ago during the audit, I commented about the Nottawa-Sherman Fire Department needing to be audited because it is being financed by public tax dollars. The Fire Department could have a completely separate audit of its own, or it could be included in the audit of either Nottawa Township or Sherman Township.

For this past fiscal year, I understand that the Fire Department has continued to carry on with its own financial dealings just as in the past. During the Sherman Township audit this year, there was a box, which appeared to be from the Fire Department. Inside the box were large envelopes separated by month. Inside each was a bank statement and a pile of invoices. There were no normal receipts and disbursement journals, general ledgers or any form of financial statements necessary to do an audit.

I strongly suggest that the Township Board consult with an attorney regarding what responsibilities the Township has regarding the Fire Department. I do not know under what Public Act the Fire Department was created, but it appears to me that most likely all financial records and duties of the Fire Department must be handled directly by the Township Clerk and Treasurer (either Nottawa Township or Sherman), and not by the Fire Chief.

TREASURER PAY FOR SUMMER TAX COLLECTION

The salaries and wages of public officials are not supposed to be changed once the fiscal year begins. Any salary increases are to be supported by resolutions approved prior to the beginning of the year. The minutes of the Board Meeting for July 21, 2003, was the only official approval of payment to the Treasurer for the collection of summer taxes that I saw. In these minutes, the Board approved the payment of just over \$ 8,000 to the Treasurer for collecting the summer taxes.

The summer tax collection was mandated by the State of Michigan. There was a lot of information put out by the State of Michigan and the Michigan Township Association to make Townships aware of the salary resolution requirements to cover the payment to the Treasurers if the Township did decide to collect the tax.

THREE TAX COLLECTION BANK ACCOUNTS

The Township still has three bank accounts for the Tax Collection Fund. One of these accounts started out the year with a balance of \$1,679.53 and the only deposits to it during the year was \$16.37 of interest paid by the Bank. Unless there is some special reason to keep this account, why not close it out into the General Fund?

PAID INVOICE FILING

The filing system being used for paid invoices makes it rather tedious and difficult to locate any particular invoice. A better method would be to attach a copy of the check voucher to the paid invoice and file it in chronological order by check number. The Clerk could continue to file them by month also. The Clerk should also write on the invoice the check number and date paid in case it becomes separated from the check voucher.

SEPARATE ACCOUNTING AND BUDGET FOR EACH FUND

The Clerk should be keeping all accounting of the Lake of the Hills Weed Control Fund and the Fire Fund separate from the General Fund. As it is now, the revenues and expenditures of all three funds are shown in the same set of records. There are already separate bank accounts for each fund, so it should not be difficult to set up separate funds.

The Fire Fund is a special revenue fund for which the Township Board did prepare a budget. The Lake of the Hills Weed Control Fund is also a special revenue fund. The Township Board should prepare a budget for this Fund.

TOWNSHIP MARSHAL

I was made aware that the Township now has a marshal. I did not notice a Form W-2 or a Form 1099-MISC prepared for him. Perhaps there was one, but I did not see it. If there was none, then one should be prepared for him. I saw one memo where his time (time

and hourly rate) on duty was offset by his personal use of the cruiser. This is the same as barter income, which is the same as though he received a paycheck.

OTHER MATTERS

I want to thank your personnel for the courtesy and cooperation shown to me by them during the audit.

You must mail two copies of the audit report and this letter to the Michigan Department of Treasury. A pre-addressed envelope is provided for your convenience.

If you have any questions regarding the above or the audit, please contact me at your convenience.

Terry Kubitel CPA, P.C.

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Independent Auditor's Report

June 10, 2004

To the Honorable Supervisor and Members of Sherman
Township Board, Isabella County, Michigan:

We have audited the accompanying general purpose financial statements of Sherman Township, Isabella County, Michigan as of and for the year ended March 31, 2004 as listed on the contents page. These general purpose financial statements are the responsibility of the management of Sherman Township. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

Except as discussed in the following paragraph, we conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The scope of our audit did not include verification of the fund balances at April 1, 2003.

In our opinion, except for the effects of such adjustment, if any, as might have been determined to be necessary had we been able to determine the validity of beginning fund balances the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Township of Sherman as of March 31, 2004 and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplementary financial data as listed on the contents page is presented for purposes of additional analysis and is not a required part of the general purpose financial statements of the Township of Sherman, Isabella County, Michigan. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Terry Kirkpatrick, CPA, P.C.

Sherman Township – Isabella County, Michigan
Combined Balance Sheet – All Fund Types and Account Groups
March 31, 2004

	<u>Governmental</u>		<u>Fiduciary</u>		<u>Account</u>	
	<u>Fund Type</u>		<u>Funds</u>		<u>Group</u>	
	<u>General</u>	<u>Special Revenue</u>	<u>Agency</u>	<u>Fixed Assets</u>	<u>General</u>	<u>Totals</u>
						<u>(Memorandum</u>
						<u>Only)</u>
ASSETS						
Cash in Bank	\$ 227,380	\$ 84,032	\$ 2,504	\$ 0	\$ 0	\$ 313,916
Taxes Receivable - Delinquent	27	28	0	0	0	55
Due from Weed Control Fund	107	0	0	0	0	107
Due from Current Tax Fund	2,504	0	0	0	0	2,504
Land	0	0	0	15,216	15,216	15,216
Buildings and Improvements	0	0	0	196,404	196,404	196,404
Equipment	0	0	0	59,347	59,347	59,347
Total assets	\$ 230,018	\$ 84,060	\$ 2,504	\$ 270,967	\$ 270,967	\$ 587,549
LIABILITIES AND FUND EQUITY						
Due to General Fund	\$ 0	\$ 107	\$ 2,504	\$ 0	\$ 0	\$ 2,611
Payroll Taxes Payable	1,417	0	0	0	0	1,417
Investment in General Fixed Assets	0	0	0	270,967	270,967	270,967
Fund Balance	228,601	83,953	0	0	0	312,554
Total liabilities and fund balance	\$ 230,018	\$ 84,060	\$ 2,504	\$ 270,967	\$ 270,967	\$ 587,549

The "Notes to Financial Statements" are an integral part of these statements.

Sherman Township – Isabella County, Michigan

Combined Statement of Revenues, Expenditures and Changes in Fund Balance – All Governmental Fund Types
For the Year Ended March 31, 2004

	<u>General</u>	<u>Special Revenue</u>	<u>Totals (Memorandum Only)</u>
REVENUES			
Taxes	\$ 61,855	\$ 83,363	\$ 145,218
State Grants	117,336	0	117,336
Charges for Services	5,654	0	5,654
Interest and Rents	4,701	531	5,232
Other Revenue	23,306	0	23,306
Total revenues	212,852	83,894	296,746
EXPENDITURES			
Legislative	19,919	0	19,919
General Government	80,885	0	80,885
Public Safety	10,200	55,825	66,025
Public Works	61,504	0	61,504
Recreation and Cultural	12,370	31,550	43,920
Other Functions	10,501	0	10,501
Total expenditures	195,379	87,375	282,754
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	17,473	(3,481)	13,992
FUND BALANCE - April 1, 2003	211,128	87,434	298,562
FUND BALANCE - March 31, 2004	<u>\$ 228,601</u>	<u>\$ 83,953</u>	<u>\$ 312,554</u>

The "Notes to Financial Statements" are an integral part of these statements.

Sherman Township -- Isabella County, Michigan
Statement of Revenues, Expenditures and Changes in Fund Balance -- Budget and Actual -- All Governmental Fund Types
For the Year Ended March 31, 2004

	<u>General Fund</u>			<u>Special Revenue Funds</u>		
	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
REVENUES						
Taxes	\$ 64,250	\$ 61,855	\$ (2,395)	\$ 57,544	\$ 83,363	\$ 25,819
State Grants	125,600	117,336	(8,264)	0	0	0
Charges for Services	1,700	5,654	3,954	0	0	0
Interest and Rents	3,800	4,701	901	0	531	531
Other Revenue	0	23,306	23,306	0	0	0
Total revenues	195,350	212,852	17,502	57,544	83,894	26,350
EXPENDITURES						
Legislative						
Township board	22,000	19,919	2,081	0	0	0
General Government						
Supervisor	11,000	9,647	1,353	0	0	0
Elections	2,500	487	2,013	0	0	0
Assessor	24,200	25,616	(1,416)	0	0	0
Clerk	11,000	10,620	380	0	0	0
Board of review	2,000	2,005	(5)	0	0	0
Treasurer	20,800	18,537	2,263	0	0	0
Building and grounds	10,000	6,660	3,340	0	0	0
Cemetery	12,000	7,313	4,687	0	0	0
Total general government	93,500	80,885	12,615	0	0	0

NOTES TO FINANCIAL STATEMENTS

Sherman Township – Isabella County, Michigan

Notes to Financial Statements - Continued

For the Year Ended March 31, 2004

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

In accordance with generally accepted accounting principles and Governmental Accounting Standards Board (GASB) Statement No. 14 "The Financial Reporting Entity", these financial statements present Sherman Township. The criteria established by the GASB for determining the reporting entity includes oversight responsibility, fiscal dependency, and whether the financial statements would be misleading if data were not included.

Basis of Presentation

The accounts of the Township are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of the governmental funds not recorded in those funds.

The financial activities of Sherman Township are recorded in separate funds and account groups categorized as follows:

GOVERNMENTAL FUNDS

General Fund

This fund is used to account for all financial resources except those provided for in another fund. Revenues are primarily derived from property taxes, State and Federal aid, and charges for services to provide for the administration and operation of: (1) general local unit governmental departments, boards and commissions; (2) court systems; (3) law enforcement; and (4) health, welfare and medical assistance. The fund includes the general operating expenditures of the local unit.

Special Revenue Funds

These funds are used to account for specific revenue (other than expendable trusts or major capital projects) derived from State and Federal grants, General Fund appropriations and charges for services which are to be expended for specific purposes as dictated by legal, regulatory or administrative requirements.

FIDUCIARY FUNDS

Trust and Agency Funds

These funds account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. These include: (a) Expendable Trust Funds; (b) Nonexpendable Trust; (c) Pension Trust Fund; and (d) Agency Funds

Sherman Township – Isabella County, Michigan

Notes to Financial Statements - Continued
For the Year Ended March 31, 2004

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

ACCOUNT GROUPS

General Fixed Assets Account Group

This Account Group presents the fixed assets of the local unit utilized in its general operations (nonproprietary fixed assets).

Fixed assets used in the general operation of the Township are recorded as expenditures when purchased and are accounted for in the General Fixed Assets Account Group. No depreciation is recorded for these general fixed assets. Infrastructure assets, including roads, bridges, sanitary sewers, drains, curbs, and gutters are not capitalized.

Basis of Accounting

The accrual basis of accounting is used by the Proprietary Funds, Pension Trust Funds, and Nonexpendable Trust Funds. The modified-accrual basis of accounting is used by all Governmental Funds, Agency Funds and Expendable Trust Funds. Revenue and all other sources are recognized in the accounting period in which they become susceptible to accrual – that is when they become both measurable and available to finance expenditures of the fiscal period. Expenditures are recognized when the related liability is incurred. Modifications from the accrual basis are as follows:

- a. Property tax revenue should be recognized in accordance with MCGAA Statement 3:

Properties are assessed and lienied as of December 31 and their related property taxes are billed on December 1 of the following year. These taxes are due on February 14 with the final collection date of February 28 before they are added to the county delinquent tax rolls.

- b. Interest income on special assessments receivable is not accrued until its due date.
- c. Interest expense on bonded indebtedness and other long-term debt is not recorded as an expenditure until its due date.
- d. Payments for inventorable types of supplies are recorded as expenditures at the time of purchase.
- e. Normally, expenditures are not divided between years by the recording of prepaid expenses.

Current Taxes

The Sherman Township property tax is levied on each December 1st on the State taxable valuation of property located in Sherman Township as of the preceding December 31st.

Although the Sherman Township 2003 ad valorem tax is levied and collectible on December 1, 2003, it is Sherman Township's policy to recognize revenue from the current tax levy.

The 2003 State taxable valuation of Sherman Township totaled \$61,821,900, on which ad valorem taxes levied consisted of .9696 mills for Sherman Township operating purposes and .9912 mills for fire protection. These amounts are recognized in the General Fund and Special Revenue Fund.

Budgetary Data

The Township follows these procedures in establishing the budgetary data reflected in the financial statements.

Sherman Township – Isabella County, Michigan

Notes to Financial Statements - Continued
For the Year Ended March 31, 2004

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

Budgetary Data - continued

1. At the board meeting in March, the Supervisor submits to the Township Board a proposed operating budget for the fiscal year commencing the following April 1. The operating budget includes proposed expenditures and the means of financing them for the General Fund.
2. Public hearings are conducted at the Township Hall to obtain taxpayer comments.
3. Prior to March 31, the budget is legally enacted on a departmental (activity) basis through passage of a resolution.
4. Budget and appropriations lapse at year-end except for approved contracts and certain federal grants which are appropriated on a contract (grant) or entitlement-length basis.

Total Column on Combined Statements – Overview

The total column on the Combined Statements is captioned “Memorandum Only” to indicate that it is presented only to facilitate financial analysis. Data in this column does not present financial position, results of operations, or changes in financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation because interfund eliminations have not been made in the aggregation of this data.

NOTE B – DETAIL NOTES ON ALL FUNDS AND ACCOUNT GROUPS

Assets and Liabilities

1. Schedule of Changes in General Fixed Assets

	Balance 4/1/2003	Additions	Deletions	Balance 3/31/2004
Land	\$ 15,216	\$ 0	\$ 0	\$ 15,216
Building and Improvements	196,404	0	0	196,404
Equipment	59,347	0	0	59,347
Total	<u>\$ 270,967</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 270,967</u>

NOTE C – BALANCE SHEET – CASH AND INVESTMENTS

Deposits are carried at cost. Deposits are in one financial institution in the name of Sherman Township. Michigan Compiled Laws, Section 129.91, authorizes Sherman Township to deposit and invest in the accounts of Federally-insured banks, credit unions, and savings and loan associations. Investments can also be made in bonds, securities and other obligations of the United States, or an agency or instrumentality of the United States, which are guaranteed as to principal and interest by the United States, including securities issued by the Government National Mortgage Association; United States government or Federal agency banks; commercial paper rated with the two highest classifications by not less than two standard rating services which mature not more than 270 days after the date of purchase. Michigan law prohibits security in the form of collateral, surety bonds, or other forms for the deposit of public money. Attorney General’s Opinion No. 6168 states that public funds may not be deposited in financial institutions located in states other than Michigan, unless the out-of-state bank has a branch located in Michigan. The Sherman Township deposits are in accordance with statutory authority.

The Governmental Accounting Standards Board (GASB) Statement No. 3 risk disclosure for deposits at year end are as follows:

Sherman Township – Isabella County, Michigan
Notes to Financial Statements - Continued
For the Year Ended March 31, 2004

NOTE C – BALANCE SHEET – CASH AND INVESTMENTS - CONTINUED

<u>Bank Balance</u>	
<u>Deposits</u>	<u>Primary Government</u>
Insured (FDIC)	\$ 100,000
Uninsured	214,154
Total deposits	<u>\$ 314,154</u>

At year end, the balance sheet carrying amount of deposits was \$313,916.

NOTE D – RISK FINANCING

Sherman Township is exposed to various risks of loss related to theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; liability; and natural disasters. These risks are covered by insurance purchased from third parties. Settled claims for these risks have not exceeded insurance coverage for the past two years.

NOTE E – NOTTAWA – SHERMAN FIRE DEPARTMENT

Sherman Township is a joint owner of the Nottawa – Sherman Fire Department. This Fire Department has not been reporting as a part of the audit report of either township and has not had an audit of its own. The Township collects taxes from its property owners for fire protection. Periodically the Township will transfer these property taxes to the bank account used by the fire department. The fire department then handles all financial matters on its own.

COMBINING FINANCIAL STATEMENTS

Sherman Township – Isabella County, Michigan
Combining Balance Sheet – All Special Revenue Funds
March 31, 2004

	<u>Fire Fund</u>	<u>Weed Control Fund</u>	<u>Total</u>
ASSETS			
Cash in Bank	\$ 71,146	\$ 12,886	\$ 84,032
Delinquent Taxes	28	0	28
Total assets	<u>\$ 71,174</u>	<u>\$ 12,886</u>	<u>\$ 84,060</u>
LIABILITIES AND FUND EQUITY			
Due to General Fund	\$ 0	\$ 107	\$ 107
Fund Balance	71,174	12,779	83,953
Total liabilities and fund equity	<u>\$ 71,174</u>	<u>\$ 12,886</u>	<u>\$ 84,060</u>

Sherman Township – Isabella County, Michigan
Combining Statement of Revenues, Expenditures and Changes in Fund Balance-
All Special Revenue Funds
For the Year Ended March 31, 2004

	<u>Fire Fund</u>	<u>Lake of Hills Weed Control Fund</u>	<u>Totals</u>
REVENUES			
Taxes	\$ 61,263	\$ 22,100	\$ 83,363
Interest and Dividends	445	86	531
Total revenues	<u>61,708</u>	<u>22,186</u>	<u>83,894</u>
EXPENDITURES			
Public Safety	55,825	0	55,825
Recreation and cultural	0	31,550	31,550
Total expenditures	<u>55,825</u>	<u>31,550</u>	<u>87,375</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	5,883	(9,364)	(3,481)
FUND BALANCE- April 1, 2003	65,291	22,143	87,434
FUND BALANCE - March 31, 2004	<u>\$ 71,174</u>	<u>\$ 12,779</u>	<u>\$ 83,953</u>

SUPPLEMENTARY FINANCIAL DATA

Sherman Township – Isabella County, Michigan

General Fund

Detail Schedule of Actual Expenditures

For the Year Ended March 31, 2004

LEGISLATIVE

Township Board	
Salaries and per diem	\$ 5,450
Supplies	1,198
Contracted services	3,581
Repair and maintenance	121
Miscellaneous	143
Memberships and dues	1,108
Sign for church	8,318
Total legislative	<u>\$ 19,919</u>

GENERAL GOVERNMENT

Supervisor	
Salaries and per diem	\$ 9,647
Elections	
Salaries and wages	487
Assessor	
Contracted services	24,020
Software and supplies	1,596
Total assessor	<u>25,616</u>
Clerk	
Salaries and per diem	9,944
Supplies	676
Total clerk	<u>10,620</u>
Board of Review	
Salaries and wages	1,835
Miscellaneous	170
Total board of review	<u>2,005</u>
Treasurer	
Salaries and per diem	18,167
Supplies	111
Contract services	259
Total treasurer	<u>18,537</u>
Building and Grounds	
Contracted services	1,655
Telephone	776
Utilities	2,884
Repair and maintenance	1,345
Total building and grounds	<u>6,660</u>

Sherman Township – Isabella County, Michigan

General Fund

Detail Schedule of Actual Expenditures - Continued

For the Year Ended March 31, 2004

Cemetery	
Salaries and wages	250
Operating supplies	408
Contracted services	6,655
Total cemetery	7,313
Total general government	<u>\$ 80,885</u>

PUBLIC SAFETY

Liquor Law Enforcement	
Salaries and wages	\$ 726
Supplies	95
Total liquor law enforcement	821
Planning and Zoning	
Salaries and per diem	7,865
Contracted services	343
Printing and publishing	1,171
Total planning and zoning	9,379
Total public safety	<u>\$ 10,200</u>

PUBLIC WORKS

Highways, Streets and Bridges	
Contracted services	\$ 58,089
Street Lighting	
Utilities	3,415
Total public works	<u>\$ 61,504</u>

RECREATION AND CULTURAL

Parks	
Salaries and wages	\$ 1,620
Supplies	1,752
Utilities	460
Contracted services	2,880
Miscellaneous	560
Total parks	<u>7,272</u>

Sherman Township – Isabella County, Michigan

General Fund

Detail Schedule of Actual Expenditures - Continued

For the Year Ended March 31, 2004

Library	
Supplies	192
Contracted services	1,860
Telephone	692
Utilities	2,319
Repairs and maintenance	35
Total library	<u>5,098</u>
Total recreation and cultural	<u>\$ 12,370</u>

OTHER FUNCTIONS

Insurance and Bonds	
Insurance and bonds	\$ 4,697
Retirement	
Local unit's share social security/medicare tax	1,275
Pension- local unit's contribution	<u>4,529</u>
Total retirement	<u>5,804</u>
Total other functions	<u>\$ 10,501</u>

Sherman Township – Isabella County, Michigan
Current Tax Fund
Statement of 2003 Tax Levy – Receipts and Disbursements
For the Year Ended March 31, 2004

	Rate in Mills	Taxable Valuation	2003 Tax Levy	Taxes Returned Delinquent	Total Tax Collected
Isabella County	7.3700	61,821,900	\$ 455,609	208	\$ 455,401
Lake Isabella- Delinquent water			1,264	0	1,264
Mecosta-Osceola ISD	4.1080	61,821,900	253,922	116	253,806
ICTC	0.6500	61,821,900	40,171	18	40,153
Chippewa Hills Schools - Debt	4.1000	61,821,900	253,463	116	253,347
- Operations	18.0000	20,943,500	376,980	115	376,865
Lake of Hills Weed Control			22,100	0	22,100
Sherman Township- General	0.9696	61,821,900	59,928	27	59,901
- Fire	0.9912	61,821,900	61,263	28	61,235
State Education Tax	5.0000	61,821,900	309,110	141	308,969
		\$	1,833,810	\$ 769	\$ 1,833,041

Receipts	
Total taxes collected	\$ 1,833,041
Penalties and interest	2,772
Total receipts	\$ 1,835,813

Disbursements	
Isabella County	\$ 766,478
Mecosta-Osceola ISD	253,807
ICTC	40,152
Chippewa Hills Schools	630,270
Sherman Township	145,219
Total disbursements	\$ 1,835,926